

ANNUAL GENERAL MEETING

Minutes of the Annual General Meeting held on Wednesday 25 November 2015

Time: 18h00 – 19h00

Venue: Zoom online

Present: As per the Attendance Register

Chair: Janet Wood

Secretary: Lucy Davies

Apologies: None

Proxies: 5 Received

1. Call to Order & Welcome

Janet Wood (Chairman) called the meeting to order and officially welcomed all members to the IIBA®-SA Annual General Meeting for 2015.

2. Apologies and attendance

Had 13 attendees as per attendance register (attached separately) and 5 proxies, thus quorum reached. Quorum required is 15% of IIBA-SA members. (112 members at date of meeting so quorum was 17)

3. Acceptance of previous minutes

Confirmation of the Minutes of the 6th Annual General Meeting from 18 Sept 2014

Acceptance of previous minutes was proposed by Ryan Folster and seconded by Janet Wood.

4. Nominate auditors

Meridian was accepted by all attendees

5. Resignation and Appointment of Directors

Appointments of Directors for Section 21 are now Janet Wood, Lucy Davies and Ryan Folster.

Trevor Joubert Resigned and Ryan Folster took his place

Acceptance of appointed Directors – approved by attendees.

6. Presentation of Portfolio reports

6.1. Presidents Report - was presented by Janet Wood as per the AGM pack content.

Need to call for a SGM early in 2016 for new Board elections and to update the by-laws.

6.2. Treasurers Report – was presented by Trevor Joubert as per the AGM pack content.

One question raised on Trade and Receivables, and explained in note 4, that is mainly receivables from BASSA2014 in the form of sponsorship.

Acceptance of Financial Results- approved by attendees

7. Invite questions on other Portfolio reports:

i. Membership Report

ii. Technology and Social Media

iii. Secretary

iv. Events Committee Report – JHB/Sandton

No questions.

8. Sponsorship Feedback
Request to all attendees to assist in finding sponsors
9. Board Structure and Election Notice
Will be a SGM in early 2016
10. Chapter Bylaws Notice
Will be a SGM in early 2016
11. General questions
 - 11.1 Is there a link between membership retention issues reflected in BASSA attendance?
Not really, as this year there was only about 25 members of the 112 at BASSA2015. Previous BASSA2014 was about the same sort of ratio. Received income of R156 095.00 from BASSA2014 and Membership fees only covers cost of administrating membership.
 - 11.2 What does Professional Development do?
Professional Development assists BAs for study, CBAP certification, and fielding questions from the website, run CBAP webinars.
 - 11.3 Trevor will fill the treasurer gap until the SGM in 2016 where a new treasurer can be nominated.
12. Closing
Janet thanks all outgoing committee members and volunteers who work in the various branches. Janet thanked everyone for their attendance, and closed the meeting.
Meeting ended at 6:54pm